



May 15, 2024

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 05/15/2024 UAC Meeting**
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held April 17, 2024 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held April 17, 2024.

Attachment
04/17/2024 Utilities Advisory Committee Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

Los Osos Community Services District
DRAFT - Minutes of the Utilities Advisory Committee Meeting
April 17, 2024 at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Absent Jan Harper, Committee Member – Arrived at 5:34 p m Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Matthew Tallone, Committee Member – Arrived at 5:32 p m Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of March 20, 2024	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Ouellette moved to approve the meeting minutes of March 20, 2024. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</p>	Action – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds reported that the BMC did not meet. He commented that staff is currently reviewing the annual monitoring report which will be presented at the BMC meeting on May 15, 2024.</p> <p>Public Comment – None</p>	Action - None
4. Funds 500 & 800 Preliminary Budget Review for FY 2024-25	<p>General Manager Munds presented the FY 2024-25 preliminary budget review for Funds 500 and 800 commenting on minor and major adjustment requests, impacts to budget, revenue projections, general ledger changes, water capital projects, and budget trends.</p> <p>The Committee discussed the personnel budget, budget trends, SCADA system, and future capital projects.</p> <p>Public Comment – Richard Margetson inquired about the Reserves fund, revenue penalties, recycled water revenue and the amount of the interfund transfer from drainage to administration.</p> <p>Committee Member Harper recommended that the UAC recommend to the Board of Directors the adoption of the Fiscal Year 2024-25 preliminary budgets for Funds 500 and 800 as discussed. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</p>	Action - None
5. Utility Department Report	<p>Utility Systems Manager Falkner reported on March 2024's water production, well site production and runtime hours, water billing information, and rainfall totals.</p> <p>The Committee discussed the call-out log, and run times.</p> <p>Public Comment – Richard Margetson commented on the residential water sales and usage.</p>	Action – None
6. Utilities Department Updates	<p>General Manager Munds provided updates on the Program C Well Equipping Phase, the South Bay Lower Aquifer Well Rehabilitation Project, Recycled Water connections, the District's PFAS testing results that show the District is in good standing and will continue to test twice a year, and the Community Plan.</p> <p>Public Comment – None</p>	Action – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Public Comments on items NOT on this Agenda	<p>Public Comment – Lynette Tornatzky inquired if the tank on 16th Street will stop singing in the wind.</p> <p>General Manager commented that it should stop soon.</p> <p>Richard Margetson – The new SLO Noor Clinic mobile exam room serves the uninsured and underinsured. For a once-a-month clinic visit, call SLO Noor Clinic to arrange an appointment in Los Osos.</p>	Action – None
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, May 15, 2024, at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	None	
10. Adjournment	The meeting adjourned at 6:30 p.m.	

DRAFT