



November 21, 2024

**TO:** Emergency Services Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 11/21/24 Emergency Services Advisory Committee Meeting**  
Approve Prior Meeting Minutes

**President**  
Marshall E. Ochylski

**Vice President**  
Christine M. Womack

**Directors**  
Charles L. Cesena  
Matthew D. Fourcroy  
Troy C. Gatchell

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) meeting held August 15, 2024 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

***Motion: I move that the Emergency Services Advisory Committee approve the minutes of the ESAC meeting held August 15, 2024.***

Attachment  
08/15/24 Emergency Services Advisory Committee Minutes

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**Draft - Los Osos Community Services District  
Minutes of the Emergency Services Advisory Committee  
Thursday, August 15, 2024, at 5:30 p.m.**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Flag Salute Roll Call</b>	<p>Chairperson Gatchell called the meeting to order at 5:30 p.m.</p> <p>Roll Call:            Craig Baltimore, Committee Member – Present            Bob Neumann, Committee Member – Absent            Gary Orback, Committee Member – Present            Thomas Tengdin, Committee Member – Absent            Vice Chairperson Marchall Ochylski– Absent            Chairperson Troy Gatchell – Present</p> <p>Staff:            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve ESAC Minutes of March 14, 2024</b>	<p>Chairperson Gatchell presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Baltimore made a motion to approve the minutes of March 14, 2024. The motion was seconded by Committee Member Orback and passed with unanimous consent.</b></p>	<b>Action – Filed Approved Minutes</b>
<b>3. Review of Fund 301 Financial Reports for the Period Ending June 30, 2024</b>	<p>General Manager Munds presented the Financial Report ending Fiscal Year 23/24, including total revenue and expenditures.</p> <p>The Committee discussed the impact of dirt roads on emergency vehicles and the County Road Master Plan for roads.</p> <p>Public Comment - Richard Margetson commented on expenditure savings being reduced once contingency reserve is transferred.</p>	<b>Action – None</b>
<b>4. Review of FY 2024-25 Budget</b>	<p>General Manager Munds presented and commented on the goals and objectives, Zone A property tax, increases, and Schedule A.</p> <p>Chairperson Gatchell commented on the board's vote to push money from parks to Drainage and Fire Budget due to large upcoming expenses.</p> <p>Public Comment – Richard Margetson commented on the District going to a 4-0 for staffing model at the Station.</p> <p>General Manager Munds provided information on 4-0 staffing.</p> <p>The Committee discussed 4-0 staffing, costs of reserve firefighters, and employees.</p> <p>General Manager Munds commented on reserve firefighter scheduling, cost, and reserve firefighters on staff.</p>	<b>Action – None</b>
<b>5. Fire Department Update</b>	<p>General Manager Munds commented on Station 15 monthly incident reports for the last quarter.</p> <p>Committee Member Baltimore inquired if structure fires were a trend and if the District Station-15 could handle them.</p> <p>General Manager Munds commented that the response to fires have been incredible.</p> <p>Public Comment – None</p>	<b>Action – None</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>6. Public Comments on Items NOT on this Agenda</b>	<p>Public Comment – Richard Margetson commented on 4-0 staffing and reserve firefighters in the past vs. now.</p> <p>Gary Kataya inquired about the Strategic Plan.</p> <p>General Manager Munds responded that is it being worked on and it will be coming to ESAC soon.</p> <p>Committee Member Baltimore inquired about the potential of a tax increase to cover expense of growth.</p> <p>General Manager Munds responded that the District Staff and Committee will have to work on this so it is ready for the future.</p>	
<b>7. Schedule Next ESAC Meeting</b>	The next Emergency Services Advisory Committee meeting is scheduled for Thursday, November 21, 2024, at 5:30 p.m. unless otherwise noted.	
<b>8. Closing Comments by ESAC Committee Members</b>	<p>Chairperson Gatchell commented that he will bring up the Strategic Plan at the Board Meeting</p> <p>Committee Member Baltimore commented on being glad we had a meeting.</p>	
<b>9. Adjournment</b>	The meeting adjourned at 6:12 p.m.	

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