



February 15, 2023

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 02/15/2023 UAC Meeting**
Approve Prior Meeting Minutes

President
Charles L. Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held January 18, 2023 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held January 18, 2023.

Attachment
01/18/2023 Utilities Advisory Committee Minutes

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**DRAFT - Minutes of the Utilities Advisory Committee Meeting
January 18, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Gene Scovell, Committee Member – Absent Chuck Cesena, Chairperson – Present Matthew Fourcroy, Vice-Chairperson – Absent</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve UAC Minutes of November 16, 2022</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of November 16, 2022. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</p>	<p>Action – File approved minutes.</p>
<p>3. Brown Act Training</p>	<p>Director Ochylski presented the Brown Act Presentation.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>4. Basin Management Committee Update</p>	<p>General Manager Munds reported the December BMC meeting was cancelled and announced the completion of the rehabilitation of an old district well into a monitoring well at the Ferrell Street Yard.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>5. Utility Department Report</p>	<p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the district website.</p> <p>Committee Member Moothart inquired if usage is down due to the rain.</p> <p>General Manager Munds commented that problems with the South Bay Lower well contributed to the longer runtimes of other wells.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>6. Utilities Department Updates/Vista de Oro Incident Update</p>	<p>General Manager Munds reported on the Bay Oaks Well, 10th Street Transfer Pump Project, and updates on the Vista de Oro Incident.</p> <p>The Committee discussed the UAC report.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>7. Fiscal Year 2022-23 Mid-Year Budget Adjustment Review for Funds 500 & 800</p>	<p>General Manager Munds commented on major adjustment requests and impacts to budget Funds 500 and 800 and noted Fund 800 will be reworked.</p> <p>The Committee discussed the 2022-23 Mid-Year review.</p> <p>Public Comment – Margetson commented on the use of reserve accounts for interfund loans.</p> <p>The Committee discussed interfund loans.</p> <p>Committee Member Ouellette recommend that the UAC recommend to the Board of Directors the adoption of the Mid-Year budget adjustments for Fund 500 as presented. The motion was seconded by Committee Member Harper and passed with unanimous consent.</p>	<p>Action – Recommended to the Board to approve the Mid-Year Budget Adjustments for fund 500 as presented.</p>

8. Public Comments on items NOT on this Agenda	Public Comment – None	
9. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, February 15, 2023, at 5:30 p.m., unless otherwise noticed.	Action – None
10. Closing Comments by UAC Committee Members	<p>Vice President Fourcroy thanked General Manager Munds and commented on the flow of information concerning the Vista de Oro incident.</p> <p>Committee Member Moothart thanked General Manager Munds.</p>	
11. Adjournment	The meeting adjourned at 6:56 p.m.	

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