

January 9, 2025

TO: LOCSD Board of Directors

FROM: Ron Munds, General Manager

Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 10B- 01/09/2025 Board Meeting

Approve Prior Meeting Minutes

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held December 5, 2024 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held December 5, 2024.

Attachment 12/05/2024 Draft Board of Directors Meeting Minutes

President

Vice President
Christine M. Womack

Directors

Charles Cesena Tom Cross Matthew D. Fourcroy Richard Hubbard

General Manager Ron Munds

District Accountant Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief Paul Provence

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DRAFT - Los Osos Community Services District – Board of Directors Minutes of the Regular Meeting of December 5, 2024 DISCUSSION OR ACTION

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER FLAG SALUTE ROLL CALL	President Ochylski called the meeting to order at 6:02 p.m. Vice President Womack led the Flag Salute.
NOLE SALE	Roll Call:
	Chuck Cesena, Director – Present – Arrived at 6:03 p.m.
	Matthew Fourcroy, Director – Present
	Troy Gatchell, Director – Absent Christine Womack, Vice President - Present
	Marshall Ochylski, President – Present
	The following Staff was present:
	Ron Munds, General Manager
	Daniel Cheung, District Counsel Laura Durban, Administrative Services Manager
	Margaret Falkner, Utilities Systems Manager
2. PUBLIC SAFETY REPORTS	
A. Fire Department Report	Battalion Chief Provence reported on Station 15 incidents for medical, hazard, MDOs, and aids between agencies and no fires in November 2024. Projects included live fire and surf rescue operations training, hosting Girl Scout troop fire safety training, assisting Season of Hope and Toys for Operation Santa Claus, and reminding residents to change smoke detector batteries. CalFire and San Luis Obispo met with US Fish and Wildlife and Monarch Homeowner's Association about fire and fuel mitigations.
B. Sheriff Department Report	Sergeant Coyes reported incidents in November 2024: two assaults and batteries, 31 disturbances, one burglary, four thefts, six vandalisms, zero mail thefts, two phone scams, 15 suspicious circumstances, 90 enforcement stops, and 30 preventative patrols.
C. California Highway Patrol Report	Lieutenant Tim Santoro reported nine crashes in November 2024, including six non-injuries, two minor, and one DUI involving a bicyclist.
	Public Comment - None
3. SPECIAL PRESENTATION	
A. Proclamation for Director Gatchell and	Administrative Services Manager Durban read a statement from Director Troy Gatchell.
Director Ochylski.	Vice President Womack read Director Troy Gatchell's Proclamation
	The Board thanked Director Gatchell for his service.
	Vice President Womack read Director Marshall Ochylski's Proclamation.
	Director Fourcroy thanked Director Ochylski for his time, effort, and volunteering to keep Los Osos the great place it is today and his community representation as a Board member.
	Director Cesena commented that the community appreciates Director Ochylski for his years of service and his commitment to the District and thanked him for his service.
	Director Womack commented that she appreciated Director Ochylski's support, service, and help with bringing the CSD back in shape.
	General Manager Munds thanked Director Ochylski for saving him from the County and for the hours spent talking about moving the District forward, and that he will be missed.
	Public Comment – Lynette Tornatzky thanked Director Ochylski for his hard work and service during difficult times. She also thanked Director Gatchell.
	Director Ochylski thanked everyone and said that he enjoyed serving the community and looks forward to the community participating in local government.
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AGENDA ITEM	DISCUSSION OR ACTION
4. GENERAL ACTION ITEMS A. Adopt Resolution 2024-21 Amending the District's Financial Reserves Policies	General Manager Munds provided a background and a summary of the proposed policy changes and the recommended policy eliminations.
	Public Comment – Richard Margetson commented on the 5% annual increase for the sinking fund.
	General Manager Munds commented that recommendations on increasing reserves will be discussed at the February BOD meeting.
	A motion was made by Director Cesena that the Board Approve the elimination of the Water Quality, Water Conservation and Basin Management Reserves and direct staff to return at a future meeting with recommendations for allocating the funds to existing Fund 500 reserve categories (requires 4/5th vote); and The motion was seconded by Vice President Womack and carried with the following vote:
	Ayes: Directors Cesena, Womack, Fourcroy, Ochylski Nays: Abstain: Absent: Gatchell
	Absent: Gatchen
	A motion was made by Vice President Womack that the Board to Adopt Resolution 2024-21 amending the District's Reserve Policies.
	The motion was seconded by Director Fourcroy and carried with the following vote: Ayes: Directors Womack, Fourcroy, Cesena, Ochylski Nays: Abstain: Absent: Gatchell
	7 ISSSIN CAROLINI
B. Approve the Agreement for General Legal Counsel	General Manager Munds provided background.
Services with Richard,	President Ochylski commented on the Ad Hoc Committee doing the original vetting.
Watson, Gershon (RWG)	Public Comment – None
	Director Fourcroy made a motion that the Board approve the agreement with Richards, Watson and Gershon and authorize the Board President to execute said agreement.
	The motion was seconded by Director Cesena and carried with the following vote: Ayes: Directors Fourcroy, Cesena, Womack, Ochylski Nays: Abstain: Absent: Gatchell
	Absent. Gatchen
	General Manager Munds thanked Daniel Cheung and Ty Green for their service to the District.
	President Ochylski thanked Daniel Cheung and Ty Green.
5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	Public Comment – Richard Margetson commented on the Needs and Wishes fundraiser, featuring free hot dogs, drummers, Operation Santa Claus bins for toy donations. He also commented on the history of the Noor Clinic.
	Lynette Tornatzky thanked Director Gatchell again and thanked Richard Margetson for his description of the Noor Clinic.
6. ADMINISTRATIVE AND	
COMMITTEE REPORTS	General Manager Munds provided updates on the Program C well project, groundwater monitoring
A. Utilities Department Report	wells LA-14 and LA-16, and the 10th Street tank issues,
B. General Manager Report	General Manager Munds provided updates on the Habitat Conservation Plan (HCP), which will go to the BOS meeting on December 10th, and the Community Plan, which will go to the Coastal Commission on December 11th. HCP will be a slow rollout. Also, an update on the FEMA/Cal OES process and the Intertie Project grant request was given.
C. Los Osos/Baywood Park Chamber of Commerce Report	President Ochylski commented on three events: the tree lighting in Baywood on December 7th, the holiday parade on December 14th, and Light Up Los Osos.

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AGENDA ITEM	DISCUSSION OR ACTION
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D. Los Osos Community	No Report
Advisory Council	
(LOCAC) Report	
E. Parks and Recreation	No Report
Committee Meeting Report	
F. Utilities Advisory	Director Cesena commented that the Committee discussed updates on the intent/will-serve policies.
Committee Meeting Report	
C. Finance Advisom:	Vice Duesident Wenned non-stad on a clean sudit and that it had been recommended that the
G. Finance Advisory Committee Meeting Report	Vice President Womack reported on a clean audit and that it had been recommended that the warrant registration be approved and that the financial reports and quarterly investment report be
Committee weeting Report	received and filed.
	received and filed.
H. Emergency Services	General Manager Munds reported discussions were about the quarterly financial update, the fire
Advisory Committee	department quarterly report, the Emergency Services Strategic Plan, and the financial aspects of the
Meeting Report	Standard of Cover
Meeting Report	Standard of Gover.
I. Basin Management	Director Cesena reported that discussions focused on the budget, billings, and processes for state
Committee Meeting Report	water in the county.
J. Directors' Announcements	None
of District and Community	
Interest and Reports on	
Attendance at Public	
Meetings, Training Programs,	
Conferences, and Seminars	
K. Response to Previously	None
Asked Questions	
7. PUBLIC COMMENT FOR	Public Comment – None
ITEMS ON THE	
ADMINISTRATIVE AND	
COMMITTEE REPORTS AND	
THE CONSENT AGENDA 8. CONSENT AGENDA	A motion was made by President Ochylski that the Board receive and file the presented
A. Receive Administrative,	Administrative Committee Reports and Approved Committee Minutes. The motion was
Committee Reports, and	seconded by Director Cesena and carried with the following vote:
Approved Committee Minutes	seconded by Director Geseria and Carried with the following vote.
B. Approve Meetings Minutes	Ayes: Directors Ochylski, Cesena, Fourcroy, Womack
of November 7, 2024	Nays:
C. Approve Warrant Register	Abstain:
for November 2024	Absent: Gatchell
D. Receive Financial Report	
for Period Ending	
October 31, 2024	
E. Approve LOCSD Board of	
Directors 2025 Meeting	
Schedule	
F. Receive Quarterly	
Investment Report for Q3 2024	
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9. DISCUSSION OF PULLED	None
CONSENT ITEMS	
40 FUTURE 405124 (7515)	Director Forman and an edge of the Colon First Colon F
10. FUTURE AGENDA ITEMS	Director Fourcroy commented on additional funding for Cabrillo Estates, and additional staffing and
	potential succession planning for major work initiatives.
44 01 001110	Director Warrant amounted there is a sale to sale back Dareit (C. 1.1.1.)
11. CLOSING	Director Womack announced there is a cake to celebrate President Ochylski.
BOARD COMMENTS	Director Coope commented on both December 444ble Needs and Wishes fundaments and December
	Director Cesena commented on both December 14th's Needs and Wishes fundraiser, and People Helping People and what they do for the community and gave thanks
12 AD IOUDNIMENT	Helping People and what they do for the community and gave thanks.
12. ADJOURNMENT	The meeting was adjourned at 7:14 p.m.