



September 5, 2024

TO: LOCSD Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 11B- 09/05/2024 Board Meeting
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held June 6, 2024 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held August 1, 2024.

Attachment
08/01/2024 Draft Board of Directors Meeting Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

**DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Regular Meeting of August 1, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>Vice President Womack called the meeting to order at 5:32 p.m. and led the flag salute.</p> <p>Roll Call: Chuck Cesena, Director – Present Matthew Fourcroy, Director – Present Troy Gatchell, Director – Present Christine Womack, Vice President – Present Marshall Ochylski, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Daniel Cheung, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p> <p>A. PUBLIC EMPLOYMENT [Government Code §54957 (b)(1)] Title: General Manager Contract Review</p>	<p>Vice President Womack announced closed session Pursuant to [Government Code §54957 (b)(1)] Title: General Manager Contract Review</p> <p>Public Comment - None</p>
<p>3. ADJOURN TO CLOSED SESSION</p>	<p>Vice President Womack Adjourned to Closed Session at 5:34 p.m.</p>
<p>4. RECONVENE TO OPEN SESSION- 6:00</p>	<p>President Ochylski called the meeting to order at 6:04 p.m.</p>
<p>5. REPORT OUT OF CLOSED SESSION</p>	<p>President Ochylski reported there was no reportable action.</p> <p>Director Fourcroy motioned that the Board hold an open session to discuss public employment and the general manager's contract and salary. Vice President Womack seconded the motion.</p> <p>President Ochylski commented on General Manager Munds review and that the Board gave high marks.</p> <p>Director Cesena thanked General Manager Munds for his service and recommended a 3% CIP increase.</p> <p>Public Comment – Richard Margetson commented that a higher percentage is warranted, on the importance of keeping General Manager Munds and on his contributions to the District.</p> <p>Pam Oullette commented on working with General Manager Munds and his investment in the community.</p> <p>General Manager Munds thanked the Board and the community.</p> <p>.</p> <p>A new motion was made by President Ochylski that the Board approve a 3% Cost of Living increase for General Manager Munds. The motion was seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Cesena, Fourcroy, Gatchell, Womack Nays: Abstain: Absent:</p>
<p>6. ADMINISTER FIREFIGHTER'S OATH</p> <p>A. Administer Firefighter's Oath</p>	<p>Continued to next meeting.</p> <p>Public Comment - None</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p>7. PUBLIC SAFETY REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p>	<p>Written Report</p> <p>No Report</p> <p>Lieutenant Santoro reported 11 traffic accidents in July, including one major injury collision, two minor injury crashes, five non-injury crashes, two hit-and-runs, and one DUI crash. Patrols will also increase with the start of school.</p> <p>Public Comment - None</p>
<p>8. GENERAL ACTION ITEMS</p> <p>A. S&T Mutual Water Company Water System Consolidation Request</p>	<p>General Manager Munds presented and provided history since 2022, the alternatives analysis results, shareholder outreach efforts, UAC review, what consolidation means for the district, and what is next if conceptual approval is approved.</p> <p>The Board discussed the meaning of conceptual approval and general managers' hours invested.</p> <p>Director Fourcroy voiced his support.</p> <p>Public Comment – Jeff Edwards commented on his objections to S&T Mutual consolidation, including relationship with Golden State Water, and this taking time away from the projects the General Manager is working on including FEMA submittal, fire station, and the state pipeline project.</p> <p>Julie McAdon of S&T Mutual commented on importance of local governance and consolidation not being required but how it will help in the long-term.</p> <p>Becky McFarland voiced support for S&T Mutual consolidating with LOCSD.</p> <p>Mark Zimmer commented on the analysis's inaccuracies, Golden State's private status, cost estimates and having discussions to work on water systems connection solution.</p> <p>Emily Miggins commented on her support for consolidation and sustainability.</p> <p>Adjourned due to disruption at 6:41 p.m.</p> <p>Reconvened at 6:44 p.m.</p> <p>Julie Tacker commented on basin shareholder status, tracking general manager hours, a reimbursement agreement, the motion for agenda item 8A, and clarity on the numbers.</p> <p>Linde Owen commented on listing the pros and cons between LOCSD and GSW for clarity and favoring a not-for-profit utility.</p> <p>Richard Margetson commented about the will of the people and if S&T pays, they should decide what direction they should go.</p> <p>Beth Reinke of S&T Mutual discussed the report, its purpose, and the importance of governance.</p> <p>Pam Ouellette commented that the motion only instructs staff to investigate consolidation; it does not mean it will happen.</p> <p>The Board discussed the wording of the motion.</p> <p>General Manager Munds commented that conceptual approval is what the Division of Drinking requires to move forward.</p> <p>District Counsel Cheung commented on the General Manager's report, where conceptual approval is referred to as "needed" to continue the process.</p>

AGENDA ITEM	DISCUSSION OR ACTION
-------------	----------------------

<p>B. Discussion on the Park Space in Los Osos, Future Admission Fee to Montana de Oro (MDO) State Park and Direction to Staff to Submit a Correspondence to the County of SLO Regarding the Park Issues</p>	<p>Director Fourcroy recommended that the Board conceptually approve the water system consolidation request from S&T Mutual Water Company (S&T). The motion was seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Cesena, Gatchell, Womack, Ochylski Nays: Abstain: Absent:</p> <p>Director Cesena requested that General Manager Munds record his hours.</p> <p>General Manager Munds discussed Los Osos being deficient on parks, the implications of the Los Osos Community Plan implying that Los Osos has access to MDO as a park, State Park Kiosk criteria, County used road into MDO as a bargaining tool, a new operating agreement is due, and the potential loss of access to MDO State Park.</p> <p>President Ochylski inquired if fire service was discussed.</p> <p>General Manager Munds commented that the County made financial concessions so that we would service MDO.</p> <p>Director Gatchell commented on including fire service in the letter.</p> <p>Director Fourcroy commented on the LOCSD parks and recreation jurisdiction, as well as other parks under discussion.</p> <p>Director Cesena stated that it cannot be taken away given the Community Plan wording and Parks and Recreation mitigations.</p> <p>Public Comment – Pam Ouelette – Locals should be able to enter for free. If funds from a Kiosk do not come to Los Osos it's a lose situation for Los Osos.</p> <p>Shane Crockett – MDO should be a part of Los Osos. Residents should get in free. Should not have a kiosk where people are required to line up to enter the park.</p> <p>Mark Fessori – Los Osos Residents should not have to pay to enter MDO. Access to the park for those that go in early is important, and normally before a Kiosk would be open. The line of cars from a Kiosk would be a traffic jam.</p> <p>Shane Stillman – Concerned about losing access to the Beach. Against having a Kiosk, all residents are caretakers of the park, and residents should not have to pay to enter.</p> <p>Sarah Espy – Shared that family moved here to be close to MDO, and what MDO means to residents. If we are required to have a kiosk residents should not have to pay.</p> <p>Elliot Johnson – Losing access would change lives dramatically for residents. Look at other locations and the negative impacts it had. 24/7 Access is important</p> <p>Angela Abula – Residents should not have to pay a fee, and always being open is important. Families take kids to see the beauty of nature and teach kids to appreciate being outside.</p> <p>Richard Burke - Wanted to know who the contacts at the county so concerns can be brought forward to them. MDO is special to residents, it's one of the few places' families can go for free. Also, if a kiosk must happen, low income should get free entry. Not supportive of paying for entry at a Kiosk.</p> <p>Emily Miggins – Supported writing a letter about how important MDO is to the community and advocating for Los Osos.</p> <p>Becky McFarland – Not supportive of paying for entry or a kiosk. Importance of Kids having access and being taught to appreciate and care of MDO.</p> <p>Shawn Dudley – Lifetime Resident, third generation. MDO needs to remain open at all times of the day and night. Would be a shame to have admission to go to MDO. Commented on difficulty in other areas that having a kiosk causes. Should be kept open to the public, specifically locals.</p>
---	--

AGENDA ITEM	DISCUSSION OR ACTION
	<p>Richard Margetson – Send letter to Bruce Gibson, our Supervisor and our Parks commissioner. A Kiosk would limit Coastal Access and is discriminatory to residents. Spoke about issues in other areas that have a kiosk.</p> <p>Linde Owens – 40 Year Resident. Taxpayers are paying for parks issues that are not being fixed. MDO should not have a Kiosk and opposes any fee for Los Osos Residents</p> <p>Constance Hart – MDO is the crowning glory of Los Osos. MDO should continue to be free, especially for residents. A Kiosk is not a match for Los Osos or the community.</p> <p>Jim Perlette - A longtime resident. Opposed to any entrance fees unless are used to significantly the park. Adoption new fees should require a vote by the citizens of the town or the county.</p> <p>Donald Burlingame - Absolutely No. County seeks to break its promises to benefit other communities unrelated issues. Residents since 1993 and have seen tricks played by the county. We will actively support efforts to stop this. Politicians’ stance on this will directly affect our support for them.</p> <p>Donna Moreno – Residents enjoy the natural attractions to the area, is a wondrous natural beauty in a non-commercialized environment, it belongs to people, Schooner house is a wonderful museum showing the historical value of this property, campers pay for campsite maintenance. We should not charge for entry to this wild and natural park.</p> <p>David Valadez - Supports keeping MDO free. We bought here in Los Osos for the free access to these trails. Putting a cost for locals to have to use their local free space is not appropriate and a step backwards for the value of our town.</p> <p>President Ochylski commented on the difference between charging a fee and having a kiosk.</p> <p>Director Gatchell commented that a kiosk would be disastrous.</p> <p>Director Fourcroy commented that the letter should be sent to Tanya Richardson of County Parks, Bruce Gibson, County of San Luis Obispo Board of Supervisors, State Parks, and the Coastal Commission. In the letter we should say we want the kiosk to be removed from the operating agreement.</p> <p>Vice President Womack commented that a line of cars would be disappointing.</p> <p>The Board discussed the language in the letter.</p> <p>Director Fourcroy requested a summary and a list of the public speakers be included with the letter.</p> <p>President Ochylski recommended the Board to:</p> <ol style="list-style-type: none"> 1. Direct staff to Draft a letter to the County of San Luis Obispo Board of Supervisors, Tanya Richardson of County Parks, State Parks, and the Coast Commission, which includes the discussion points from the Board meeting and Public Comments and a list of those who spoke publicly; and 2. Authorize the President, or his designee, to sign and submit the letter. <p>The motion was seconded by Director Fourcroy and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Fourcroy, Cesena, Gatchell, Womack, Nays: Abstain: Absent:</p>
9. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	<p>Public Comment – Andrea Peck commented on 1435 10th Street being subject to flooding from run-off and asked that the Board investigate the issue.</p> <p>Linde Owen commented on flooding being due to County reshaping streets from Sewer installation</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p>10. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Utilities Department Report</p> <p>B. General Manager Report</p> <p>C. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>D. Los Osos Community Advisory Council (LOCAC) Report</p> <p>E. Parks and Recreation Committee Meeting Report</p> <p>F. Utilities Advisory Committee Meeting Report</p> <p>G. Finance Advisory Committee Meeting Report</p> <p>H. Emergency Services Advisory Committee Meeting Report</p> <p>I. Basin Management Committee Meeting Report</p> <p>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>K. Response to Previously Asked Questions</p>	<p>Written Report</p> <p>General Manager Munds provided updates on the SLO Growth Management Ordinance and dates for public meetings, Board of Director elections, and recruitment of a Water Resource Operator. Also, congratulated and thanked Administrative Services Manager Laura Durban for her five years of service.</p> <p>No Report</p> <p>No Report</p> <p>Director Fourcroy reported discussions were on what's happened since the last meeting, plus Sunnyside School and The Cuesta Inlet.</p> <p>Director Cesena reported that the S&T consolidation was the main topic of discussion.</p> <p>Vice President Womack reported that it had been recommended that the warrant register be approved, and the quarterly investment report and financial reports be received and filed.</p> <p>No Report</p> <p>No Report</p> <p>Director Cesena reported touring CapSLO locations in SLO County and that the Housing Authority is opening Section 8 housing.</p> <p>None</p>
<p>11. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment – Lindee Owen commented that the County is using the dog park area for a frisbee court.</p>
<p>12. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meetings Minutes of July 11, 2024</p> <p>C. Approve Warrant Register for July 2024</p> <p>D. Receive Financial Report for Period Ending June 30, 2024</p> <p>E. Receive and File Quarterly Investment Report for Q2 2024</p> <p>F. Approve the Release of the Request for Proposal (RFP) for Design/Build</p>	<p>A motion was made by Director Fourcroy that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes The motion was seconded by Vice President Womack and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Womack, Cesena, Gatchell, Ochylski</p> <p>Nays:</p> <p>Abstain:</p> <p>Absent:</p>

AGENDA ITEM	DISCUSSION OR ACTION
Services for the Supervisory Control and Data Acquisition (SCADA) System Modernization Project for the Water System	
13. DISCUSSION OF PULLED CONSENT ITEMS	None
14. FUTURE AGENDA ITEMS	The UAC will discuss the flooding issue. Director Fourcroy has requested options to fund the Cabrillo Basin and additional staffing to execute the work plan.
15. CLOSING BOARD COMMENTS	<p>Director Fourcroy thanked General Manager Munds and Administrative Services Manager Durban and commented on the public input.</p> <p>Director Womack thanked the public for their input.</p> <p>Director Gatchell thanked the public and commented on the need to attend the County of San Luis Obispo Board of Supervisors and Parks and Recreation meetings.</p> <p>President Ochylski thanked the public and commented on the need to follow through. He also thanked General Manager Munds and Administrative Services Manager Durban for their service.</p>
16. ADJOURNMENT	The meeting was adjourned at 8:20 p.m.

DRAFT