



February 1, 2024

**TO:** LOCSD Board of Directors

**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager

**SUBJECT: Agenda Item 9B- 02/01/2024 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Marshall E. Ochylski

**Vice President**  
Christine M. Womack

**Directors**  
Charles L. Cesena  
Matthew D. Fourcroy  
Troy C. Gatchell

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held January 4, 2024 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held January 4, 2024.***

Attachment  
01/04/2024 Draft Board of Directors Meeting Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Regular Meeting of January 4, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER</b>  <b>FLAG SALUTE</b>  <b>ROLL CALL</b></p>	<p>President Cesena called the meeting to order at 6:03 p.m. and led the flag salute.</p> <p>Roll Call:  Matthew Fourcroy, Director – Present  Troy Gatchell, Director – Absent  Christine Womack, Director – Present  Marshall Ochylski, Vice President – Absent  Chuck Cesena, President – Present</p> <p>The following Staff was present:  Ron Munds, General Manager  Thomas Green, District Counsel  Laura Durban, Administrative Services Manager  Margaret Falkner, Utilities Systems Manager</p>
<p><b>2. BOARD OFFICER ELECTION</b></p> <p><b>A. Election of President and Vice President for 2024</b></p>	<p>President Cesena introduced the election for President and Vice President for 2024. The Board came to consensus about electing Vice President Ochylski to be 2024 President.</p> <p>Public Comment - None</p> <p>President Cesena made a motion to nominate Director Womack for 2024 Vice President, a second nominations was not made.</p> <p>Public Comment – None</p> <p>The Board unanimously selected Director Womack to be 2024 Vice President.</p>
<p><b>3. PRESENTATION</b></p> <p><b>A. Fiscal Year 2022/2023 Audit Report – Presented by General Manager Ron Munds</b></p>	<p>General Manager Munds presented commenting on key points from the 22-23 Audit.</p> <p>Vice President Womack commented on the clean audit and that the FAC recommended the Board approve</p> <p>Public Comment – None</p> <p><b>Director Cesena recommended that the Board receive and file the fiscal year 2022-2023 financial audit as presented. The motion was seconded by Director Fourcroy and carried with unanimous consent.</b></p>
<p><b>4. GENERAL ACTION ITEMS</b></p>	<p><b>None</b></p>
<p><b>5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Andrea Lueker – Introduced REACT, a new nonprofit organization that aims to inform the public about offshore wind issues and risks. For further details, visit <a href="http://reactreliance.org">reactreliance.org</a>.</p> <p>Mandy Davis – As president of REACT she commented on the origins of REACT, and the proposed offshore wind farm site and the misinformation surrounding it.</p>
<p><b>6. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. California Highway Patrol</b></p>	<p>Battalion Chief Provence reported for December 2023, 1 structure fire, 4 dumpster and debris fires, 132 medicals, 12 hazardous conditions, 6 rescue calls, and nine aids each to the County and the State. Received aid from Morro Bay, Pismo Beach, San Luis Obispo, and the County. A four-day Reserve Academy was held, and a new paramedic was hired. Also participated in Season of Hope and Operation Santa Clause.</p> <p>Vice President Womack thanked them for their service.</p> <p>Commander Stuart MacDonald reported for December 2023, 2 assaults and battery, 31 disturbances, 4 burglaries, 3 thefts, 3 vandalisms, 1 mail theft, 1 phone scam, 18 suspicious circumstances, 65 enforcement stops, 37 preventative patrols, and an alert about a scam involving callers posing as the Sheriff's Department.</p> <p>Director Cesena thanked officers for their courteous and professional response to a call in December.</p>

<b>Report</b>	No Report
<b>D. Utilities Department Report</b>	General Manager Munds provided an update on the 16th Street North Tank project; also, the Water Transmission Main boring phase was successful, and the Skyline Groundwater Monitoring Well was completed.
<b>E. General Manager Report</b>	<p>General Manager Munds provided an update on the Solid Waste Rate Setting Manual; the Cabrillo Basin technical report was received and will be reported out after review; and there is no FEMA updates.</p> <p>Director Fourcroy commented on the studies being part of the options for the Cabrillo Basin fix. He also inquired about the Standard of Cover and the Schedule A process.</p> <p>General Manager Munds commented that the Standard of Cover should be ready in March and that Schedule A has not started.</p>
<b>F. Los Osos/Baywood Park Chamber of Commerce Report</b>	No Report
<b>G. Los Osos Community Advisory Council (LOCAC) Report</b>	Written Report
<b>H. Parks and Recreation Committee Meeting Report</b>	No Report
<b>I. Utilities Advisory Committee Meeting Report</b>	No Report
<b>J. Finance Advisory Committee Meeting Report</b>	Director Womack reported that the meeting went well, and that the FAC recommended approving the warrant register as well as receiving and filing the financial reports.
<b>K. Emergency Services Advisory Committee Meeting Report</b>	No Report
<b>L. Basin Management Committee Meeting Report</b>	No Report
<b>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b>	None
<b>N. Appointment of District Advisory Committee Chairpersons and Vice Chairpersons and Appointment of District Representatives to Outside Agencies by the Board President.</b>	Continued to next meeting on February 1, 2024.
<b>O. Appointment by Board President of an Ad Hoc Committee to Review the Board Bylaws</b>	Vice President Womack appointed President Ochylski and herself to the Ad Hoc Committee.
<b>P. Response to Previously Asked Questions</b>	None
<b>7. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND</b>	Public Comment – None

<b>COMMITTEE REPORTS AND THE CONSENT AGENDA</b>	
<b>8. CONSENT AGENDA</b> <b>A. Receive Administrative, Committee Reports, and Approved Committee Minutes of December 7, 2023</b> <b>B. Approve Meetings Minutes of December 7, 2023</b> <b>C. Approve Warrant Register for December, 2023</b> <b>D. Receive Financial Report for Period Ending November 30, 2024</b> <b>E. Adopt a Resolution Amending and Updating the District's Investment Policy for 2024</b>	<p>Vice President Womack Pulled Agenda Item 8E.</p> <p>Public Comment – None</p> <p><b>A motion was made by Director Fourcroy that the Board receive and file the presented Administrative, Committee Reports Consent Items 8A through 8D and Approved Committee Minutes. The motion was seconded by Director Cesena and carried with unanimous consent.</b></p>
<b>9. DISCUSSION OF PULLED CONSENT ITEMS</b>	<p>Vice President Womack recommended adding language to 8E to include all state-allowable investments.</p> <p>General Manager Munds commented that the existing adopted resolution as amended will be incorporated into a new Section 7.A.7 of the Investment Policy as per FAC recommendation.</p> <p>Public Comment – None</p> <p><b>Director Cesena recommended the Board adopt Resolution 2024-01 amending and updating the District's Investment Policy as amended. The motion was seconded by Director Fourcroy and carried with the following vote:</b></p> <p><b>Ayes: Directors Cesena, Fourcroy, Womack</b>  <b>Nays:</b>  <b>Abstain:</b>  <b>Absent: Directors Gatchell, Ochylski</b></p>
<b>10. FUTURE AGENDA ITEMS</b>	<p>Director Cesena commented on Sunnyside School and having the District involved.</p>
<b>11. CLOSING BOARD COMMENTS</b>	<p>Director Cesena thanked those who commented on the wind farm and encouraged residents to stay informed.</p> <p>Director Fourcroy thanked Director Cesena for his service in 2023.</p> <p>Director Cesena thanked General Manager Munds for his hard work.</p>
<b>11. ADJOURNMENT</b>	<p>The meeting was adjourned at 6:54 p.m.</p>